

## Healthy Weight Scrutiny Review – Terms of Reference

<b>Aim of the Review</b>	<p>That Ryedale DC and its partners:</p> <ul style="list-style-type: none"> <li>• Research levels of activity undertaken by adults aged between 16 and 25 and</li> <li>• Depending on the outcome of this research, to investigate practical ways the Council can help improve levels of adult participation.</li> </ul>
<b>Why has this review been selected?</b>	<p>Ryedale has had high levels of obesity in all ages but notable in children, for a number of years. The Ryedale Strategic Partnership identified the achievement of a healthy weight as a priority for action in 2006. A number of projects and initiatives have been funded through the RSP and supported by officers of a number of partner organisations. Work to help people to achieve a healthy weight is being led by the Ryedale Healthy Weight Active Lives group.</p>
<b>Who will undertake the review?</b>	<p>The review will be carried out by a task group including:</p> <ul style="list-style-type: none"> <li>• A minimum of 2 members of the O and S committee (but open to all)</li> <li>• The Head of Transformation</li> <li>• A representative of the Ryedale Healthy Weight Active Lives group</li> <li>• A representative from the Primary Care Trust.</li> <li>• Support will be provided by members of the Transformation Team</li> </ul>
<b>How will the review be undertaken?</b>	<p>The task group will consider the arrangements that have been and need to be put in place across local partnerships to maximise the prevention of and response to obesity in Ryedale. Key to this will be contributing to the development of the Ryedale Healthy Weight Strategy.</p> <p>There will be a two stage scrutiny process:</p> <ul style="list-style-type: none"> <li>• An initial desktop review of existing evidence will consider key academic and government documents, the current picture of 'healthy weight' across Ryedale, and activity on-going in Ryedale to achieve healthier lifestyles.</li> <li>• The second stage will involve an in-depth review of key issues and evidence gathering in order to inform the task group recommendations.</li> </ul> <p>Evidence gathering sessions will be open to the public.</p>
<b>What are the expected outputs?</b>	<p>It is expected that the task group will produce a report, summarising the evidence they have gathered and containing specific recommendations for the Council, the Primary Care Trust, and other partner organisations as appropriate.</p>
<b>Timescale</b>	<p>It is anticipated that the group will report the first phase of the review in November 2010. The deadline for the second stage of the review will be established at this time.</p>

## Impact of Post Office Closures Scrutiny Review – Terms of Reference

<b>Aim of the Review</b>	<p>To find practical ways by which Ryedale DC and its partners can:</p> <ul style="list-style-type: none"> <li>• Improve the availability of services in local communities.</li> <li>• Provide an evidence base from which to influence future proposed closures or reductions in levels of service</li> <li>• To consider the options for delivering these services in future</li> </ul>
<b>Why has this review been selected?</b>	<p>Ryedale lost a significant number of post offices through the network change programme in 2008. Changes to the provision put in place at the time of the closure programme continue as do actual post office closures. The Council needs to have evidence to respond to any forthcoming consultations on further closures or changes to the network. Also the Council may be able to work with post offices and other local community facilities to provide post office type services to our communities.</p>
<b>Who will carry out the review?</b>	<p>The review will be carried out by a task group including:</p> <ul style="list-style-type: none"> <li>• A minimum of 2 members of the O and S committee (but open to all)</li> <li>• The Head of Transformation</li> <li>• The Customer Services and Benefits Manager</li> <li>• Support will be provided by members of the Transformation Team</li> </ul>
<b>How the review will be carried out?</b>	<p>The task group will consider the impact of the post office closure programme on local communities. This will involve the study of recent research documents and the engagement of local people to ascertain the impact of changes in levels of service including:</p> <ul style="list-style-type: none"> <li>• Sub-postmasters engaged in a range of delivery methods</li> <li>• Service users interviewed at a variety of locations utilising different delivery methods</li> </ul> <p>The review will also investigate options for future provision of post office services and any value the Council can add through its own service delivery.</p> <p>Evidence will be gathered on the levels of usage of post office services and the range of services available and satisfaction with and usage of these. This will include the usage and needs of businesses in relation to post office services.</p> <p>Evidence gathering sessions will be open to the public.</p>
<b>What are the expected outputs?</b>	<p>It is expected that the task group will produce a report, summarising the evidence they have gathered and containing specific recommendations for the Council and other partner organisations as appropriate.</p>
<b>Timescale</b>	<p>It is anticipated that the group will report the outcomes of the review before 31 March 2011. Progress reports will be submitted to the committee throughout the review.</p>